

CHINESE PROGRAMS & CULTURE LEAD

The Chinese Programs & Culture Lead has the responsibility for Chinese Programs & Culture activities and development, implementation and evaluation of Chinese Civics Course as a core component of the FP curriculum at UWC CSC. This role will focus on promoting Chinese culture, language, and traditions within our diverse community of students and staff, ensuring a rich and inclusive environment for all.

This role is granted a one-course or twenty-percent reduction to allow time for completing the responsibilities outlined below along with a modest stipend to acknowledge commitment and responsibility required.

MAIN DUTIES AND RESPONSIBILITIES

The roles and responsibilities for this position are inclusive of, but not limited to, the following:

- Supporting the leadership team and contributing to academic, residential and experiential education programs at UWC CSC.
- Promoting a unique “China experience” for Chinese and non-Chinese students to explore, enrich and deepen their understanding of Chinese language, literature, culture, history, politics, economics and society.
- To work together with Head of Learning Area-Chinese to implementing Chinese ‘elements’ of the school’s Experiential Education (CAS, Project week etc.) identifying and developing working relationships with local Chinese partners.
- To take the lead of Chinese Culture Evening Event, work closely with the students to promote Chinese Culture Evening and China Week on campus.
- Perform teaching tasks of the Chinese Civic Course as required
- Thoroughly understand and follow the requirements and regulations of the National Civic Education curriculum as the guiding principle of his / her own work;
- Record the student attendance and keep all the required record for the Chinese Civic course
- Responsible for cooperating with the school's academic office to establish and determine the Chinese Civic Course teaching team and organize the training of course teachers as needed and lead the team to formulate teaching plans and implement the teaching design of different teaching units;
- According to the needs of the course teaching activities, negotiate and submit the required budget plan;
- Responsible for following up and supervising the work quality of course teachers, organizing the summary evaluation of teaching quality, and submitting reflective reports
- Be prepared to be responsible for promoting the new development plan of the Chinese Civic course in the near future, and successfully launching the China Studies course taught in English and open to all international students, make it becoming a formal course of IBDP Group 3.
- Any other related and reasonable duties assigned by the Principal.

SAFEGUARDING STATEMENT

UWC Changshu China is committed to safeguarding and promoting the welfare of all the students in our care and expects all applicants to share this commitment. We follow safe recruitment practices which are aligned to the recommendations of the International Task Force on Child Protection. We hold ourselves to a high standard of effective recruiting practices with specific attention to child protection. All appointments are subject to an interview, identity checks, criminal record checks, and successful references.

The school is an equal opportunity employer and values diversity. We actively encourage all qualified applicants to apply regardless of race, religion, gender, national origin, age, or disability.